

# Camp Wonderful

## *Job Description*

Job Title: **Waterfront/Aquatics Specialist: Sailing**  
Incumbent:  
Classification: *Nonexempt (Seasonal)*  
Reports to: *The position generally would report to the Waterfront Director. Although in large camp operations, this position may report to a director or supervisor where the sailing will occur such as a Boating Director/Supervisor or a Waterfront Supervisor.*

### Position Purpose:

To further the mission of the camp through assisting in the planning of sailing activities at the camp's waterfront. Deliver sailing lessons and activities that are safe, fun, and appropriate to the campers' age and abilities. Assist in the management to the physical operation of the waterfront's facilities and equipment.

### Major Challenge:

The delivery of a safe and fun program for campers with varying degrees of knowledge, skills, and abilities often times in arduous and varying weather conditions.

### Essential Job Functions:

1. Deliver a developmentally appropriate sailing program to campers
  - ♦ Write (with the help of Waterfront Director) lesson plans that meet camp outcomes and the abilities of the campers.
  - ♦ Evaluate sailing abilities of campers and staff.
  - ♦ Deliver creative sailing activities.
  - ♦ Evaluate the success of the sailing program and the development of each camper's sailing abilities and skills.
2. Ensure camp staff and campers are trained in and follow safety procedures for sailing
  - ♦ Assist in the implementation of staff training in the sailing area.
  - ♦ Train waterfront and counseling staff in their responsibilities when assisting with sailing.
  - ♦ Ensure campers and staff follow safety procedures.
3. Assist in the management and care of the physical facilities and equipment in the waterfront program area
  - ♦ Conduct a daily check of the area and equipment for safety, cleanliness, and good repair.
  - ♦ Clean waterfront area daily, keeping it free of hazards and debris.

### Other Job Duties:

- ♦ Participate enthusiastically in all camp activities, planning and leading those as assigned.
- ♦ Participate as a member of the camp staff team to deliver and supervise evening programs, special events, overnights, and other all-camp activities and camp functions.
- ♦ Assist in the planning of any special events on or near the waterfront.

### Relationships:

*Waterfront Specialists often have direct relationships with the counseling staff and may actually serve as a counselor with a camper group when not on duty at the waterfront. Most often the health care and emergency plan outlines the relationship between the health care staff and the waterfront staff for emergency management and care.*

### Equipment Used:

*Identify the specific equipment, facilities, and watercraft utilized at the camp which may be the responsibility of this position. Note the size of the craft, size of the body of water, and any specific hazards.*

### Qualifications (Minimum qualifications and experience)

- ♦ Current certification in lifeguard training or equivalent.
- ♦ Current certification in sailing instruction or related experience.
- ♦ Current certification in first aid and CPR. *Advanced certification may be required based on camp location and site of delivery of aquatic programs.*
- ♦ Prior experience sailing.

### Knowledge, Skills, and Abilities:

- ♦ Training and experience in sailing specific boats that are at the camp.
- ♦ Desire and ability to work with children.

### Physical Aspects of the Position:

- ♦ Ability to communicate and work with groups participating (age and skill levels) and provide necessary instruction to campers and staff.
- ♦ Ability to observe camper behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior-management techniques.
- ♦ Ability to observe staff behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate management techniques.
- ♦ Visual and auditory ability to identify and respond to environmental and other hazards related to the activity.
- ♦ Physical ability to respond appropriately to situations requiring first aid. Must be able to assist campers in an emergency (fire, evacuation, illness, or injury) and possess strength and endurance required to maintain constant supervision of campers.

*Some physical requirements of a sailing position could be some bending, stooping, and stretching. Requires eye-hand coordination and manual dexterity to manipulate waterfront equipment and waterfront activities. Requires normal range of hearing and eyesight to record, prepare, and communicate appropriate camper activities/programs and the ability to lift up to 50 lbs. Willing to live in a camp setting and work irregular hours delivering program in the facility available. Operate with daily exposure to the sun and heat and varying water conditions.*